



Wisconsin Rural Schools Alliance (WiRSA)

Exit Interview Request

School District Information:

District Name & Address:

Contact Name:

Contact Phone & Email Address:

Terminating Employee Information:

Employee Name:

Job Title, Building Location:

Anticipated Last Date of Employment:

Years Employed with District:

Home Address:

Home or Cell Phone Number:

Please complete this form and forward to Dave Hammelman at dhammelman@gmail.com. The exit interview will be conducted shortly after the employee's last date of employment with the school district, unless requested otherwise.

A summary report of the interview will be sent directly **AND ONLY** to the above district contact name as soon as possible following the interview.

For any questions or for specific interview question requests, contact Dave Hammelman by phone at (262) 370-8517 or by email at dhammelman@gmail.com.